

# Council (Special)

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**Wednesday 14 December 2022**  
**2.00 pm**

(Special meeting convened under the provisions of Section 249 of the Local Government Act 1972)

**Council Chamber, Town Hall,  
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend – Please see “PUBLIC ACCESS TO THE MEETING” below, for details of how to access the meeting, and the safety measures which apply.

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## COUNCIL (Special Meeting)

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Wednesday 14 December 2022, at 2.00 pm

### MEMBERS OF THE COUNCIL

THE LORD MAYOR (Councillor Sioned-Mair Richards)

THE DEPUTY LORD MAYOR (Councillor Colin Ross)

1	<i>Beauchief &amp; Greenhill Ward</i> Simon Clement-Jones Richard Shaw Sophie Thornton	10	<i>East Ecclesfield Ward</i> Vic Bowden Craig Gamble Pugh Alan Woodcock	19	<i>Nether Edge &amp; Sharrow Ward</i> Nighat Basharat Peter Garbutt Maroof Raouf
2	<i>Beighton Ward</i> Kurtis Crossland Bob McCann Ann Woolhouse	11	<i>Ecclesall Ward</i> Roger Davison Barbara Masters Shaffaq Mohammed	20	<i>Park &amp; Arbourthorne Ward</i> Ben Miskell Nabeela Mowlana Sophie Wilson
3	<i>Birley Ward</i> Denise Fox Bryan Lodge Karen McGowan	12	<i>Firth Park Ward</i> Fran Belbin Abdul Khayum Abtisam Mohamed	21	<i>Richmond Ward</i> David Barker Mike Drabble Dianne Hurst
4	<i>Broomhill &amp; Sharrow Vale Ward</i> Angela Argenzio Maleiki Haybe Brian Holmshaw	13	<i>Fulwood Ward</i> Sue Alston Andrew Sangar Cliff Woodcraft	22	<i>Shiregreen &amp; Brightside Ward</i> Dawn Dale Peter Price Garry Weatherall
5	<i>Burngreave Ward</i> Talib Hussain Mark Jones Safiya Saeed	14	<i>Gleadless Valley Ward</i> Alexi Dimond Marieanne Elliot Paul Turpin	23	<i>Southey Ward</i> Mike Chaplin Tony Damms Jayne Dunn
6	<i>City Ward</i> Douglas Johnson Ruth Mersereau Martin Phipps	15	<i>Graves Park Ward</i> Ian Auckland Sue Auckland Steve Ayriss	24	<i>Stannington Ward</i> Penny Baker Vickie Priestley Richard Williams
7	<i>Crookes &amp; Crosspool Ward</i> Tim Huggan Ruth Milsom Minesh Parekh	16	<i>Hillsborough Ward</i> Christine Gilligan Kubo George Lindars-Hammond Henry Nottage	25	<i>Stocksbridge &amp; Upper Don Ward</i> Lewis Chinchin Julie Grocutt Janet Ridler
8	<i>Darnall Ward</i> Mazher Iqbal Mary Lea Zahira Naz	17	<i>Manor Castle Ward</i> Terry Fox Anne Murphy Sioned-Mair Richards	26	<i>Walkley Ward</i> Ben Curran Tom Hunt Bernard Little
9	<i>Dore &amp; Totley Ward</i> Joe Otten Colin Ross Martin Smith	18	<i>Mosborough Ward</i> Tony Downing Kevin Oxley Gail Smith	27	<i>West Ecclesfield Ward</i> Alan Hooper Mike Levery Ann Whitaker
				28	<i>Woodhouse Ward</i> Mick Rooney Jackie Satur Paul Wood

Contact: Paul Robinson, Democratic Services  
Tel: 0114 2734029  
[paul.robinson@sheffield.gov.uk](mailto:paul.robinson@sheffield.gov.uk)

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## **PUBLIC ACCESS TO THE MEETING**

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The Council is composed of 84 Councillors with one-third elected three years in four. Councillors are democratically accountable to the residents of their Ward. The overriding duty of Councillors is to the whole community, but they have a special duty to their constituents, including those who did not vote for them.

All Councillors meet together as the Council. Here Councillors decide the Council's overall policies and set the budget each year. The Council appoints the Leader and at its Annual Meeting will appoint Councillors to serve on its Committees. It also appoints representatives to serve on joint bodies and external organisations.

A copy of the agenda and reports is available on the Council's website at <http://democracy.sheffield.gov.uk/ieListMeetings.aspx?Committeeld=154>. You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Members of the public have the right to ask questions or submit petitions to most Council meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Council meetings are normally open to the public but sometimes the Council may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last.

Meetings of the Council have to be held as physical meetings. If you would like to attend the meeting, please report to an Attendant in the Foyer at the Town Hall where you will be directed to the meeting room. However, it would be appreciated if you could register to attend, in advance of the meeting, by emailing [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk), as this will assist with the management of attendance at the meeting.

Please do not attend the meeting if you have COVID-19 symptoms. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting. To aid safe access and protect all attendees, you are welcome to wear a face covering within the venue.

**PLEASE NOTE:** The Public Gallery in the Town Hall Council Chamber can accommodate 50 persons. Social distancing may not be possible in the Gallery depending on the numbers of members of the public in attendance at the meeting. An overspill area will be provided in the event that more than 50 members of the public attend - the webcast of the meeting will be live streamed to that room.

We are unable to guarantee entrance to the Public Gallery for observers, as priority will be given to registered speakers and those that have registered to attend.

Alternatively, you can observe the meeting remotely by clicking on the 'view the webcast' link provided on the [meeting page](#) of the website.

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## FACILITIES

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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## **COUNCIL AGENDA**

**14 DECEMBER 2022 (2.00 P.M.)**

### **Order of Business**

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- 1. WELCOME AND HOUSEKEEPING ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**

Members to declare any interests they have in the business to be considered at the meeting.

- 4. HONORARY FREEDOM OF THE CITY OF SHEFFIELD - THE RIGHT HONOURABLE MR RICHARD CABORN**

To move:-

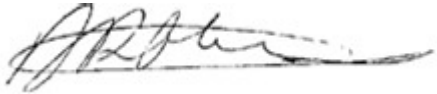
“That under and by virtue of the provisions of Section 249(5) of the Local Government Act 1972, the Honorary Freedom of the City of Sheffield be conferred by the Council on The Right Honourable Mr Richard Caborn, in recognition of his contribution to the advancement of sport in Sheffield, nationwide and internationally, and, in doing so, rendering eminent services to the City.”

- 5. ESTABLISHMENT OF A TWIN CITY RELATIONSHIP WITH KHMELNYTSKYI, UKRAINE**

To (a) receive an address from the Mayor and Deputy Mayor of Khmelnytskyi, Ukraine presenting a brief overview of their city, their city’s situation in respect of the current conflict in their country and their desire to establish twin city relations with Sheffield; and

(b) to authorise the Lord Mayor to sign a Memorandum of Understanding (MoU) with the city of Khmelnytskyi on behalf of the City Council and the citizens of Sheffield, and to observe the signing of the MoU by the Lord Mayor and the Mayor of Khmelnytskyi.

(Further information regarding the proposed city relations is set out in the report of the Executive Director, City Futures, published with this agenda.)



David Hollis  
Interim Director of Legal and Governance

Dated this 6 day of December 2022

**The next ordinary meeting of the Council will be held on 14 December 2022 at the Town Hall**

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.



Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, Interim Director of Legal and Governance by emailing [david.hollis@sheffield.gov.uk](mailto:david.hollis@sheffield.gov.uk).

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## SHEFFIELD CITY COUNCIL Report to Council

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**Report of:** The Executive Director, City Futures

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**Date:** 14 December 2022

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**Subject:** Establishing a Twin City relationship between Sheffield and Khmelnytskyi, Ukraine

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**Author of Report:** Nik Hamilton, Investment Team Manager

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**Purpose of Report:**

Sheffield has been approached by city officials from Khmelnytskyi in western Ukraine expressing an interest in developing closer relationships between the two cities to include civic, cultural and educational exchange and to explore future business and trade opportunities.

The proposal is that the two cities enter into a Memorandum of Understanding (MoU) on Twin City relations and cooperation, for the purposes of exploring potential opportunities.

The Mayor and Deputy Mayor of Khmelnytskyi are scheduled to visit Sheffield in the week commencing 12 December 2022.

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**Recommendations:** That:-

1). The Mayor and Deputy Mayor of Khmelnytskyi are invited to address this Council meeting to present a brief overview of their city, their city's situation in respect of the current conflict in Ukraine and their desire to establish Twin City relations with Sheffield; and

2). The Lord Mayor is asked to sign a Memorandum of Understanding with the city of Khmelnytskyi on behalf of the City Council and the citizens of Sheffield.

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**Background Papers:** Draft Memorandum of Understanding (MoU) on Establishing Twin City Relations and Cooperation between Khmelnytskyi and Sheffield.

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**Category of Report:** OPEN

## Statutory and Council Policy Checklist

<b>Financial &amp; Commercial Implications</b>
NO – Cleared by Liz Gough
<b>Legal Implications</b>
YES – Cleared by Andrea Simpson
<b>Equality of Opportunity Implications</b>
NO – Cleared by Adele Robinson
<b>Climate impact</b>
N/A
<b>Tackling Health Inequalities implications</b>
N/A
<b>Human Rights implications</b>
N/A
<b>Economic impact</b>
N/A
<b>Community Safety implications</b>
N/A
<b>Human Resources implications</b>
N/A
<b>Property implications</b>
N/A
<b>Area(s) affected</b>
NONE
<b>Is the item a matter which is reserved for approval by the City Council?</b>
YES
<b>Press release</b>
YES

## 1. INTRODUCTION & BACKGROUND

- 1.1 Worldwide, significant impetus has been given to establishing formal and informal international links between cities, especially following the Second World War, as a means of developing friendship and mutual understanding, together with the prospect of deriving economic benefit.

Sheffield has historically fostered international relationships through a number of Twin City arrangements or Friendship Agreements, in Europe, USA, Nicaragua, China, Japan, Pakistan and Zambia. The arrangements may reflect similarities between the cities, promote trade or other co-operation, or express solidarity and support in times of conflict. Some of these have been in place for many decades. Given that we no longer have a dedicated International Relations team, some of these relationships are less active than they were previously.

Sheffield City Council is also a member of EuroCities, a network of more than 200 cities in 38 countries, representing 130 million people, formed as a mechanism to encourage collaboration and the sharing of best practice.

- 1.2 Sheffield City Council is not actively seeking to develop new Twin City relationships and may review existing arrangements. In June, however, the Khmelnytskyi Mayor's Office contacted Sheffield City Council showing an interest in developing closer relationships between the two cities to include civic, cultural and educational exchange and to explore future business and trade opportunities. Responding positively to this approach presents an opportunity to show solidarity and support for the city, which is currently affected by the war in Ukraine.

Khmelnytskyi, located in the west of Ukraine is an important industrial city with a population of approximately 270,000. According to a 2017 survey, 84% of the population are ethnic Ukrainians and 13% are Russians.

The city is home to businesses operating in the chemical and petrochemical industries; food processing and construction industries. The city's manufactured output includes machinery, transformers and transformer substations; thermoplastics and automotive and tractor parts, metal-stamping and pressing equipment. Other manufactured products include: rubber and plastic products; preforms for the production of PET bottles; special equipment for radar and aviation; safety devices, and medical equipment. The city is keen to develop waste management expertise and could potentially learn from Sheffield's knowledge in both district heating and energy from waste.

The city is currently working on the creation of the Khmelnytskyi Industrial Park as a powerful innovation and technological entity that will stimulate investment and production activities in the local area and increase the investment attractiveness of the city of Khmelnytskyi – this development may well have parallels to the establishment of our own

Innovation District, here in Sheffield.

Located in the city are a total of 18 Higher Education Institutions, including the Khmelnytskyi National University; Khmelnytskyi University of Economics, and Khmelnytskyi University of Law and Administration. The city has a total of 30,000 students.

The city sees itself very much as a 'green city', again, there are similarities here with Sheffield.

Sheffield is already twinned with Donetsk in eastern Ukraine, a relationship that began in the 1950s. That region has however been occupied by Russia for a number of years and there has been no recent engagement between the two cities. Sheffield's bid to host the Eurovision Song Contest was in part based on this longstanding relationship and its expression of solidarity with Ukraine.

The minutes of the meeting of the Strategy and Resources Urgency Sub-Committee on 8<sup>th</sup> August note both the twinned city status with Donetsk and the opportunity of civic Sister City twinning with Khmelnytskyi. In establishing a new twinning relationship with Khmelnytskyi, we need to be respectful of the prior twinning relationship with Donetsk and when the conflict is over the intention would be to seek to renew relations when deemed appropriate.

## **2. PROPOSALS**

- 2.1 The proposal is that a Twin City relationship is established through a Memorandum of Understanding (MoU) between Khmelnytskyi and Sheffield, which signifies the mutual intention to explore collaboration opportunities. The Lord Mayor as Chair of the City Council and First Citizen of the city is asked to sign the MoU on behalf of the Sheffield City Council and citizens of Sheffield. The MoU, and the proposals therein, will be reviewed in 12 months' time in December 2023.

The MoU does not contain any financial commitment on either city. Each city will be responsible for any of their own costs that they incur. Given that Ukraine is currently at war, and there are significant restrictions on movement in and out of the country, the majority of initial engagement will likely take place remotely, though the Mayor and Deputy Mayor of Khmelnytskyi are present at this meeting and hope to address the Council to present a brief overview of their city, their city's situation in respect of the current conflict in Ukraine, and their desire to establish Twin City relations with Sheffield. Once the war in Ukraine is over it is hoped that there will be further opportunities to collaborate.

## **3. RISK ANALYSIS & IMPLICATIONS**

### **3.1 Legal Implications**

- 3.1.1 The proposed Memorandum of Understanding to establish the Twin City arrangement is a symbolic declaration of support, solidarity and co-operation and is a not legally enforceable agreement. Any consequential proposals, such as allocating funding to further the relationship or entering into more formal agreements, will require future Policy Committee decisions in accordance with the Council's Constitution and the legal implications will be considered at that time. Any future formal legal agreements between the two cities resulting from the Twin City relationship would, after being the subject of such a committee decision, be signed or sealed in accordance with the Constitution.

### 3.2 **Financial and Commercial Implications**

- 3.2.1 Each Party to the MoU will be responsible for bearing their own financial expenses related to developing this new Twin City relationship.

At the present time, there are minimal financial implications envisaged. Ukraine is currently at war, which significantly restricts activities. The current circumstances present an opportunity to share information and explore potential areas for future collaboration – to this end, the majority of costs associated with this will be in staff time, with a small amount of money potentially being required for hosting the Mayor and Deputy Mayor during their visit to Sheffield, for example refreshments in the Lord Mayor's Parlour.

All associated travel and accommodation costs in respect of the visit of the Mayor and Deputy Mayor to Sheffield in December 2022 will be covered by the city of Khmelnytskyi.

Once the war in Ukraine is over, there may be economic opportunities presented in respect of rebuilding the country and also in developing trade and investment opportunities. The financial and commercial implications will be considered as part of the decision-making process at that time.

### 3.3 **Equality of Opportunity Implications**

- 3.3.1 As a Public Authority, we have legal requirements under Section 149 and 158 of the Equality Act 2010. These are often collectively referred to as the 'general duties to promote equality'.

To help us meet the general equality duties, we also have specific duties, as set out in the Equality Act 2010 (Specific Duties) Regulations 2011. We have considered our obligations under this Duty in this report, but we do not feel there will be any disproportionate impact on any protected characteristics, so at this stage we do not feel a full equality impact assessment is required.

#### **4. ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 We could choose to refuse to engage with Khmelnytskyi and decline their request to develop a twinning relationship. With the strength of support expressed towards Ukraine in the current climate and given the significant numbers of Ukrainians that have sought refuge in Sheffield and South Yorkshire, declining this approach is felt to be inappropriate. The proposed Memorandum of Understanding provides parameters to explore potential opportunities further, with a suggested 12-month review point in place.

#### **5. REASONS FOR RECOMMENDATIONS**

- 5.1 As the UK's first City of Sanctuary, it feels natural to want to build upon the existing strong ties that we have with the Ukrainian community living in Sheffield and South Yorkshire.